

Address this form to the head of the department in which the Principal Investigator is affiliated. (Y)

To: **Hokkaido University**

Dean of Faculty of [NAME OF DEPARTMENT]

**Applicant**

[Address]

[Organization Name]

[Representative (Name and Title)]

[Signature or company seal (stamp)]

Write the name of the same person who signed the contract.

Application for Joint Research

In accordance with the *National University Corporation Hokkaido University Operating Regulations on Joint Research*, the Applicant hereby applies for a joint research for the following subject.

Research Subject \_\_\_\_\_  
:

## 1. Outline of Joint Research

Research Subject	Generation and performance evaluation of new XX substances		
Purpose/Description of Research	Establish a method for generating new XX substances and evaluate their performance, and conduct verification testing for use in production to □□□□□.		
Term of Research	From: (4/1/20XX) To: (3/31/20XZ)		
Research Personnel	Name	Department/Title	Role
	Taro Hokudai	Professor, Graduate School of Engineering	Research coordination and project progress management
Describe the role of each researcher in detail.			
University	Kensuke Kogaku	Assistant Professor, Graduate School of Science	Production of samples of new XX substance
	Affix * after the name of the principal investigator.		
Applicant	Name	Department/Title	Role
	John Smith	Senior Researcher, Analytical Development Division, R&D Center	Verification testing and performance analysis
Affix ** after the name of researchers scheduled to be participating as co-researchers at Hokkaido University.			
Research Site	XX Laboratory, Graduate School of Engineering and XX Laboratory, Graduate School of Science, Hokkaido University ○○○○R&D Center, Inc.		
Additional Information	Please list any special notes		
Main Business Activities of the Applicant			
Administrative Contact of the Applicant	Address	○○○ Broadway Suite △△△△, New York, NY 10036	
	Department	R&D Center, Industry Academia Collaboration Division	
	Name	Jane Smith	
	Tel. Number	XXX-YYY-ZZZZ	
	Email Address	○○○○○@△△△.□□□	

## 2. Expenses and Equipment Necessary for Joint Research

## (1) Expenses

Financial Year	① Research Expenses (a+b) *1		② Administrative Expenses		
	(a) Direct Expenses	(b) Academic Contribution Fee	(A) Personnel Expenses	(B) Other Expenses	Total
20XX	2,000,000JPY	500,000JPY	750,000JPY	440,000JPY	3,690,000JPY
20XY	2,000,000JPY	1,000,000JPY	900,000JPY	440,000JPY	4,340,000JPY
Total	4,000,000JPY	1,500,000JPY	1,650,000JPY	880,000JPY	8,030,000JPY

If the contract spans multiple fiscal years, please provide a breakdown for each fiscal year. If there are insufficient lines, please add more.

## (2) Facilities and equipment to be provided by the Applicant

Name of Facilities	Equipment		
	Name	Model / Spec	Amount
R&D Center	High Performance Liquid Chromatography	HU-706	1

## Note:

- \*1 Please fill in the amount to be arranged between the parties based on the content of the Research. "Direct Expenses" are necessary to carry out the scope of the project, and can be identified with a particular project. "Academic Contribution Fee" is charged based on contribution of the Research Personnel's academic knowledge to the project.
- \*2 "Administrative Expenses" is charged to support the promotion of industry-academia collaboration necessary based on the Operating Regulations. Please fill in an amount equivalent to 30% or more of the Research Expenses.
- \*3 Please fill in the total fee based on the number of participating co-researchers.
- Please attach a resume including the research history of the research personnel.

Read the contents of each item and check the appropriate box.

## 3. Items to be Confirmed

I have read and confirmed the contents of *Operating Regulations on Joint Research* of Hokkaido University Corporation Hokkaido University.

[https://www.hokudai.ac.jp/jimuk/reiki/reiki\\_honbun/u010RG00000190.html](https://www.hokudai.ac.jp/jimuk/reiki/reiki_honbun/u010RG00000190.html)

Confirmed

I have read and confirmed the contents of *Basic Policy Regarding Intellectual Property, Inventions, and Patents Achieved from Collaborative research with Companies*.

[https://www.mcip.hokudai.ac.jp/en/service/collaborative\\_research/basic\\_policy/](https://www.mcip.hokudai.ac.jp/en/service/collaborative_research/basic_policy/)

Confirmed

Do you agree to allocate the "Academic Contribution Fee" to personnel expenses required to conduct this Joint Research.

<https://www.hokudai.ac.jp/research/innovation/kyodo/>

I agree     I disagree

Is there any Research Personnel who also holds position as your executive ?

Yes     None